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March 17, 2020

American Sanders has remained closely attentive to the evolving conditions caused by the global spread of the COVID-19 virus. While many businesses and industries are temporarily suspending or reducing operations, American Sanders remains open and fully operational.

In order to protect our employees and customers, we have implemented the following safety precautions throughout the organization:

- Employees are working remotely where possible.
- Employees who must come into our facilities are practicing social distancing.
- Additional sanitation stations have been installed throughout our facilities.
- Non-essential travel has been eliminated.
- Those employees who have traveled internationally or to significantly impacted US states in the past few weeks have been required to self-quarantine for fourteen days.
- All customer and supplier visits to American Sanders facilities have been suspended.
- All other CDC recommendations are being followed to ensure individual safety and to reduce the risk of inadvertent spread of viruses of any kind.

We will continue to monitor all information that is available to us, and we will provide updates and notifications of any changes in our operational status.

Please contact Customer Service or your account representative with any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Brian Strickland".

Brian Strickland  
Senior Vice President of Commercial Operations